

ICHOM Title

Financial Controller

Background

ICHOM is a non-profit organization committed to transforming health care to a value-based system through universal measurement and reporting of patient outcomes. ICHOM was co-founded in November 2012 by Professor Michael Porter of Harvard Business School, Professor Martin Ingvar of the Karolinska Institutet and the Boston Consulting Group. ICHOM realizes its mission by defining global Standard Sets of outcome measures that really matter to patients for the most relevant medical conditions and by driving adoption and reporting of these measures worldwide.

We believe adoption of a global outcome standard will:

- Help patients better choose the right treatments and providers for their needs
- Enable providers to understand how well they are meeting the needs of their patients
- Allow payers to contract on the value of care delivered, not simply volume

In addition to defining global standards, ICHOM plays a key role in enabling organizations and health systems more broadly to implement these measures. Traditionally, ICHOM has focused on institutional-level implementation of our standards, but as value-based health care gains broader traction we are developing new ways of influencing system-level stakeholders.

As part of ICHOM's growth, there is a need for a Financial Controller. You will coordinate all activities with respect to maintaining the company's financial books and records in an accurate and timely manner.

Duties and Responsibilities**Accounting & Financial**

- Review contracts to determine proper revenue recognition
- Provide monthly Profit & Loss, Balance Sheet and Cash flow reporting
- Maintain and improve a system of internal controls designed to ensure the integrity of the company's books & records and to protect company assets
- Maintain banking relationships as the company's financial needs require
- Manage Billing, Collections & Accounts Receivable
- Manage Payroll & Accounts Payable
- Optimize Cash Management and coordinate the deployment of cash with Senior Management
- Responsible for coordination of all audits and resolution of audit findings
- Coordinate preparation of tax filings
- Purchase coverage of property and liability insurance

Staff Management

- Supervise Bookkeeper
- Manage staff as ICHOM grows, including hiring, periodic reviews and effectively addressing personnel issues

Strategic Analysis, Planning & Management Reporting

- Lead the bi-weekly cash flow forecasting and annual budgeting process
- Provide financial and planning support to the VP Administration and Leadership Team
- Provide ad-hoc reports and information as needed
- Key management team contributor that provides strategic financial analysis, reports and recommendations

Qualifications

- CPA desired; MBA desired
- Strong computer and software skills, specifically with QuickBooks OnLine
- Excellent interpersonal & communication skills
- 5-10 years of non-profit industry experience



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- Work productively under time pressure
- Interact successfully and strategically with senior leaders
- Work well with others and independently.

Compensation

Salary Range: \$115K-\$125K, depending upon experience

Application

Please submit a 1-page CV and a 1-page covering letter to Dr. Mark Khayat by 5pm EDT on Friday 12th January 2018.

Email address: m.khayat@ichom.org

Timing

We aim for the identified person to be in post by April 2018