

ICHOM Title

Controller

Background

ICHOM is a non-profit organization committed to transforming health care to a value-based system through universal measurement and reporting of patient outcomes. ICHOM was co-founded in November 2012 by Professor Michael Porter of Harvard Business School, Professor Martin Ingvar of the Karolinska Institutet and the Boston Consulting Group. ICHOM realizes its mission by defining global Standard Sets of outcome measures that really matter to patients for the most relevant medical conditions and by driving adoption and reporting of these measures worldwide.

We believe adoption of a global outcome standard will:

- Help patients better choose the right treatments and providers for their needs
- Enable providers to understand how well they are meeting the needs of their patients
- Allow payers to contract on the value of care delivered, not simply volume

In addition to defining global standards, ICHOM plays a key role in enabling organizations and health systems more broadly to implement these measures. Traditionally, ICHOM has focused on institutional-level implementation of our standards, but as value-based health care gains broader traction we are developing new ways of influencing system-level stakeholders.

As part of ICHOM's growth, there is a need for a Controller. You will coordinate all activities with respect to maintaining the company's financial books and records in an accurate and timely manner.

Duties and Responsibilities**Accounting & Financial**

- Review contracts to determine revenue recognition in accordance with ASC 606
- Provide monthly Profit & Loss, Balance Sheet and Cash flow reporting
- Maintain and improve systems of internal control designed to ensure the integrity of the company's books & records and to protect company assets
- Maintain banking relationships
- Manage Billing & Collections
- Manage Payroll & Accounts Payable
- Optimize Cash Management and coordinate the deployment of cash with Senior Management
- Responsible for scheduling and coordinating all audits and resolution of audit findings
- Coordinate preparation of domestic and foreign tax filings

www.ichom.org | Incorporated in Delaware, United States of America

US Company Headquarters registered as 501(c)(3) | 14 Arrow Street, Suite 11 | Cambridge, MA 02138

UK Limited Company (10687842) and UK Branch (FC032114) | Operational Address: Hamilton House | 4 Mabledon Place, Bloomsbury, London | WC1H 9BB UK

Registered Address: 3rd Floor Paternoster House, 65 St Paul's Churchyard, London, EC4M 8AB, UK

- Review and insure the adequacy of property & casualty insurance

Strategic Analysis, Planning & Management Reporting

- Lead the Annual Budgeting process
- Prepare monthly and rolling cash flow forecasts
- Provide financial and planning support to the Leadership Team
- Key management team contributor that provides strategic financial analysis, reports and recommendations
- Provide ad-hoc reports and information as needed

Staff Management

- Supervise Bookkeeper
- Manage and hire staff as ICHOM expands operations

Qualifications

- CPA/MBA
- 5-10 years of non-profit industry experience
- Strong computer and software skills, specifically with QuickBooks OnLine
- Excellent interpersonal & communication skills
- Work productively under time pressure
- Interact successfully and strategically with Executives and Senior Management
- Work well with others and independently

Compensation

Salary: Commensurate with experience

Location

Controller based in Boston office. Opportunity for flexibility on day-to-day work location, though expected to be based in Boston area and able to easily attend in-person meetings as needed

Application

Please submit a 1-page resume and 1-page cover letter to Nicholas Kransz at jobs@ichom.org no later than November 30, 2018