



**Title:** Research Associate (Healthcare)

**Location:** ICHOMs Headquarters are in Boston, Massachusetts with an office and team also in London and Europe. This role can be a fully remote working role but the team of direct reports are on GMT/CET/EST time zones and the candidate will need to be on similar time zones to ensure the team has support during their working hours. **USA or UK work permit IS required. You MUST have the right to work in either the UK or USA.**

**The deadline for applications is the end of the day on the 16th January. First stage interviews for this role will take place W/C 17th January, these will be remote.**

**Term:** Permanent , Full Time

**Reporting Relationship:** The position will report to the Director of Outcomes Research

#### **ICHOM – Background:**

ICHOM is a non-profit organisation committed to transforming healthcare. ICHOM was co-founded in November 2012 by Professor Michael Porter of Harvard Business School, Stefan Larsson from the Boston Consulting Group, and Professor Martin Ingvar of the Karolinska Institutet. Its mission is to unlock the potential of Value-Based Health Care by defining global Standard Sets of outcome measures that really matter to patients for the most relevant medical conditions and by driving adoption and reporting of these measures worldwide.

ICHOM brings together leading experts from around the world with a number of different initiatives. Standard set development remains at the core of what we do and we have produced 39 standard sets so far. This work is widely publicised through our conference programme, in 2019 more than 1200 delegates from 44 countries attended the largest gathering of VBHC professionals. Following the global pandemic the conference has been delivered through a series of virtual events, concluding with the largest virtual event for 3 days in November 2020. Our Partner Programme offers implementation support to providers who require help implementing standard sets. Our online community, ICHOM Connect, offers a space for healthcare professionals to meet, discuss, evaluate and benchmark their projects and future work. ICHOM is now on the brink of a major development with the launch of machine readable standard sets and a global benchmarking platform. This year will see the team double in size as we prepare for a period of major growth.

#### **Duties and Responsibilities**

The Research Associate will work alongside ICHOM Managers, Project Leaders, and Associates and their Working Groups to perform the following functions:

- Conduct research in clinical areas to guide decisions of when to start a Working Group
- Support systematic reviews of the literature

- Support the Working Group process:
  - Document minutes and decisions taken during Working Group calls
  - Produce finalised products (flyers, reference guides, and sample questionnaires) at the close of the Working Group.
  
- Support community engagement and marketing of Standard Set materials:
  - Prepare materials (abstracts, posters, slide decks) for submission and presentation at conferences
  
- Support harmonisation and update of ICHOM term bank
  
- Provide general, clerical and organizational support to the ICHOM Outcomes Research team by attending to daily team email inboxes and post, scheduling meetings and preparing documents, assisting in updating and maintaining the company database, sorting and storing online documents and keeping web pages updated

**Qualifications:**

An interest in health policy and issues in the current healthcare system, along with a strong passion for working in a very hands on way to improve health care delivery models is essential. Experience in research, project management and relationship management will be viewed very positively. Completion of a master's degree is essential.

The successful candidate will demonstrate strong conceptual ability; high quality of mind; excellent writing and manuscript editing skills; the ability to work productively under time pressure; ability to manage multiple projects concurrently; ability to interact successfully with senior leaders; the capacity to work well with others and independently; strong computer skills including, but not limited to, Microsoft PowerPoint and Excel; and comfort in an academic environment. Fluency in English as a primary written and spoken language is required.

**To apply**

Please complete the attached application form and return to [jobs@ichom.org](mailto:jobs@ichom.org)